



Heartland Conference 2024 Speaker Agreement

Please read, agree to, and sign below.

As a Heartland Conference speaker, I:

1. understand that my session/s has been approved for CEU credit by VGM Education, an Accredited Provider for the International Accreditors for Continuing Education and Training (IACET).
2. understand that I am prohibited from receiving CEUs for the session in which I am the presenter. I may submit the session to my credentialing body for session CEUs.
3. will present and discuss the planned learning outcomes/objectives at the beginning of my session and before any course content is delivered. I will also restate planned learning outcomes/objectives at the end of my session as a review for the attendees.
4. agree to use professional and structured teaching methods to help participants meet the proposed learning outcomes/objectives.
5. understand that, prior to the start of the event, I must disclose any proprietary interest I have in any product or service that is discussed during my presentation/s.
6. understand that my session must be educational in nature and should not be presented as a sales pitch. I also understand that I am not allowed to record or capture the names or personal information of conference attendees, nor shall photographs or images of attendees' badges be taken in education/seminar rooms for any purpose.
7. understand that I am not allowed to use my company's logo or trademark alongside the Heartland Conference logo on visual materials.
8. will allow ample time at the conclusion of my presentation for learner questions, discussion of the learning outcomes/objectives, and feedback to the learners as to their mastery of the learning outcomes/objectives.
9. agree to address attendee's inquiries during the conference as they relate to the subject matter of my presentation/s.
10. grant permission to Heartland Conference to make my handouts accessible to all conference registrants.
11. understand and will abide by VGM's requirement that as a member of its Heartland Conference program faculty, I am expected to maintain a high standard of professionalism and that I shall not discriminate or make discriminatory remarks, written or otherwise, based on ethnicity, gender, race, age, lifestyle, sexual orientation, form of worship, and/or a person's physical or mental challenges.
12. give permission to VGM to use my presentation and material as part of the educational offerings for Heartland Conference 2024. As the author of the content of the presentation, I will continue to have ownership of the original material for use in other training venues.
13. give VGM permission to use my name, photograph, and program content in marketing and advertising of Heartland Conference.

Date of Agreement: _____

Name of Speaker

Signature of Speaker